## **Science Building Inspection Form**

Building	Date
Inspector	
Areas of Inspection	Comments
Door:	
☐ NFPA 704 <b>hazard labels</b> posted on door	
☐ Chemical inventory available	
☐ <b>Door signs</b> posted (emergency	
contacts, "Select Carcinogens," etc.)	
Equipment:	
☐ Guards on mechanical equipment	
☐ Proper <b>PPE</b> worn (gloves, goggles, etc.)	
☐ Tools in good condition	
☐ Eyewash stations function properly,	
tested weekly, unobstructed	
☐ Safety showers function properly,	
tested monthly, unobstructed	
☐ Compressed <b>gas cylinders</b> secured properly	
☐ All <b>refrigerators and freezers</b> labeled	
either for food or non-food use	
Electrical and Fire:	
☐ <b>Power cords</b> (3-prong, good condition,	
commercial grade only)	
☐ Power strips w/ circuit breaker,	
no household extension cords	
☐ Electrical panels unobstructed	
☐ 18" clearance from fire sprinkler heads	
☐ Nothing hanging from <b>sprinkler</b> heads	
pipes, or smoke detectors	
☐ 24" clearance from ceiling	
$\square$ Alarm pull-stations and fire extinguishers	
clearly identified and unobstructed	
☐ Fire extinguishers (tamper seals in place,	
tags show inspection <1 vr old 3 ft clearance)	

Environment:	
☐ Work area adequately <b>illuminated</b>	
☐ <b>Temperature</b> within normal limits	
☐ Noise levels within normal limits	
$\hfill\Box$ Ventilation (adequate, free from dust and	
fumes, vent grills clean)	
☐ No signs of water leaks in ceiling tiles,	
floor, or other areas	
General:	
☐ Non-smoking policy in effect	
☐ Aisles, stairwells, and exits unobstructed	
☐ Emergency and exit lights functioning	
☐ Evacuation maps posted	
☐ Emergency telephone numbers posted	
where they can be readily found	
☐ Floor in good condition (no frayed carpet,	
loose tiles, slippery areas, etc.)	
☐ No obvious <b>slip, trip, or fall</b> hazards	
☐ Spills cleaned up and reported immediately	
☐ Chemical containers labeled w/ chemical	
name, %, warnings, hazards, manufacturer.	
☐ MSDSs current, available, and understood	
☐ Chemical Hygiene Plan accessible	
☐ Bench and hood orderly, vents unblocked	
☐ Chemical storage of reasonable quantity,	
flammables volume within limits	
☐ Broken glass, sharps in proper containers	
☐ Spill cleanup kits readily accessible	
☐ No sign of <b>eating</b> in areas where	
hazardous chemicals are present	
Other Comments:	